



SHORT-TERM CONSULTANT SCOPE OF WORK

Sub-Contractor Name:	TBD					
Project/Activity Name:	USAID/Sweden FARMA II Project (B&H)			Activity #		
Assignment/Job Title:	Poultry Expert - Technical Assistance for the food business operators in poultry sector that intend to export products of animal origin to the EU					
Assignment/Job Type:	Full Time		Part Time		STTA	X
Nationality:	USA		TCN	X	CCN	
Engaged By:	Cardno Emerging Markets USA, Ltd.					
Reports to:	Component 2 Lead					
Assignment Period:	Start Date: May 17			End Date: July 17		
Total LOE:	Total LOE: 18		Onsite:	Offsite:	Travel:	

USAID/Sweden FRAMA II – Description of Project

USAID and the Government of Sweden have awarded Cardno Emerging Markets USA a five-year contract for implementation of the Fostering Agricultural Markets Activity II (FARMA II) project in Bosnia & Herzegovina (B&H).

The purpose of the FARMA II Project is to create agricultural and agribusiness economic opportunities for B&H farmers and entrepreneurs. FARMA II will achieve this by assisting agricultural producer organizations to adopt European Union (EU) and international agricultural and food standards and new production techniques, produce new high value products and expand their access to foreign and domestic markets. The FARMA II team will support the BiH government to implement new and revised laws and regulations that comply with EU and international requirements.

Background

Poultry sector is the most developed sector of animal production in BiH. Further development of this sector will be conditioned by future export to the EU, especially to Croatia which represented a significant export market for BiH producers prior its accession to the EU. Until these days, EU has approved only fish, honey and UHT milk for export from Bosnia and Herzegovina (BiH) to the EU countries.

Further development of the poultry sector is promising as there is strong demand for poultry products from local consumers, and there is also a potential to further strengthen poultry sector value chains which can lead to improved organization of the sector and aligning production and processing with the EU standards. Further investment in primary production, broilers and eggs, has the potential to increase on-farm employment opportunities. While the poultry sector is recording growth, the state needs to secure permits from the EU for the export of fresh poultry meat and eggs. Strict import rules with respect to food and feed hygiene, consumer safety and animal health status aim at assuring that all imports fulfill the same high standards as products from the EU itself.

Producers who want to export to the EU market, should be approved for national market and should have general export approval. In addition they must obtain specific approval for the export to the EU and EU export control number. An approval decision is based on results of an on-site inspection carried out by a team of experts of competent authority. If an establishment meets the requirements of national legislation, approval is granted by assigning a veterinary control number.

In September 2016 FARMA II organized Mock inspection to support the SVO in implementation of the Action Plan in response to the recommendations of the EU FVO Final Audit Report, which was conducted for poultry, poultry meat products and table eggs in BiH in 2012. This Report concluded that some aspects of the Hazard Analysis and Critical Control Point (HACCP) and Hygiene package¹ have still not been appropriately implemented. Also, in April 2017 Poultry Coordination Board requires the technical assistance to poultry producers in BiH to meet the relevant EU requirements for the export of poultry, poultry meat products and table eggs to the EU market.

Scope of Work: Poultry Expert, Ref: 10BiH/17

The purpose of this Assignment is to provide technical assistance to the private sector in the implementation and harmonization with the EU requirements and the best practices in order to overcome obstacles to the export of the poultry meat, poultry meat products and table eggs to the EU market. The technical assistance will be provided to poultry producers which have applied to the SVO for approval of the facility for export to the EU (selected producers), and specifically to address issues related to the implementation of the HACCP and Hygiene Package.

Activities

The consultant is expected to provide a draft agenda, training materials, and perform practical training for poultry producers that intend to export products of animal origin to the EU in line with the defined Agenda, but not limited to the following topics:

Activity 1 – Trainings and seminars for the HACCP managers and responsible persons at the selected producers' facilities in poultry sector - to elaborate the key legal provisions and best practices in the EU related to the HACCP, Good manufacturing practices (GMP), Good Hygienic Practices (GHP), Traceability, Labeling and Hygiene Package, Self-control, Biosecurity measures;

Activity 2 – On-site visits of the food business operators in poultry sector to screen the situation at the selected producers (poultry meat, meat products and table eggs) to conduct an assessment of compliance with EU requirements and best practices in relation to HACCP systems, GHP, GMP, implementation of the Hygiene Package, monitoring and labeling of the products, horizontal and vertical traceability of the production line and products, Self-control, Biosecurity measures. Prepare recommendations for improvement of visited facilities;

Activity 3 - On-site training of the food business operators in poultry sector to correct non-compliance and deficiencies identified during the screening process;

Activity 4 – Develop the brief and power point presentation on “Export poultry meat, products and table eggs to the EU market”, for the AgMentor advisory platform;

¹ Council of Ministers of BiH adopted set of rulebooks (end 2012/2013) from the so called “EU Hygiene Package” and rules for the Microbiological testing of products.

Deliverables:

- Provide training on the key EU legal provisions, standards and best practices for HACCP, GMP, GHP, Traceability, Labeling, Self-control, Biosecurity measures and Hygiene Package to the managers and responsibility person at the selected producers;
- Provide on-site visits to screen the situation at the selected producers to conduct an assessment of compliance with EU requirements and best practices in relation to HACCP systems, GHP, GMP, implementation of the Hygiene Package, monitoring and labeling of the products, horizontal and vertical traceability of the production line and products, Self-control, Biosecurity measures and report on deficiencies and gaps;
- To prepare recommendations for improvement of visited facilities;
- To develop 2 page brief and Power Point Presentation on “Export poultry meat, products and table eggs to the EU market”;
- Provide short mission report, after each mission;
- To produce final report on the activities and outcomes.

Timing and Level of Effort

LOE is expected to be up to 18 working days and is expected to take place between May - July 2017.

Expert profile*Qualifications and skills:*

- University degree in veterinary science, food technology or closely related subject
- Ideally, post-graduate degree in veterinary science, food technology or closely related subject
- Excellent analytical, communication, presentation and facilitation skills
- Excellent written and oral English and languages of BiH people (BHS)
- Excellent computer skills and proficiency in Microsoft Office applications
- Proven ability to work in a team and under pressure.

Professional experience:

- At least 10 years relevant professional experience
- Relevant experiences in veterinary policy and EU requirements for FBO in Poultry sector
- Relevant experiences on requirements in HACCP and Hygiene Package.